附件

(一)臨時工簽到簿

協會

臨時人員簽到簿

執行計畫項目名稱： 臨時人員姓名：

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 年 | | 工 作 內 容 | 上工時間 | | 簽處 | 下工時間 | | 每 日  簽到處 |
| 月 | 日 | 時 | 分 | 時 | 分 |
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**※本頁限同1人同一個月份之簽到單**

(二)臨時僱工人員工資印領清冊

協會

年 月份臨時僱工人員工資印領清冊

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 | 身份證字號 | 工作天數 | 單 價 | 合 計 | 地 址 | 電 話 | 簽 章 | 受領日期 |
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| 總 計 | | 新臺幣 拾萬仟佰拾元正 | | | | |  |  |

於年終辦理所得扣繳 已辦理所得登記

(三)會議簽到簿

協會

會議簽到簿

時間：

地點：

事由：

|  |  |  |  |
| --- | --- | --- | --- |
| **姓　　名** | **職 稱** | **族別** | **簽　名 處** |
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